

NANDHA COLLEGE OF NURSING,

ERODE – 638052

Affiliated to The Tamil Nadu Dr.MGR Medical University, Chennai

NCON/Cir/2022

Date: 10.09.2022

CIRCULAR

CLASSIFICATION	ROUTINE	IMMEDIATE
Internal quality assurance cell	Originator : PRINCIPAL	Circulated to: HODs/ Members

Sub: Internal quality assurance cell 2022 meeting -Reg.

The Internal quality assurance cell meeting is scheduled on 27.09.2022 (Tuesday) for all UG and PG Programs. The time, venue, agenda and list of members of the IQAC are enclosed here with an annexure. Hence all members are requested to attend the meeting.

The Principal

**PRINCIPAL
NANDHA COLLEGE OF NURSING
ERODE**

Circulated to:-

Chief co-ordinator

- Members of IQAC
- Office copy



NCON/2022- 2023/IQAC/

ACADEMIC YEAR: 2022-2023

VENUE:CONFERENCE HALL

Heads meeting is scheduled at 2.30 pm on 27.09.2022 at conference hall to discuss the following agenda. All the stake holders are requested to attend the meeting.

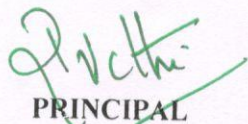
AGENDA

S.NO	POINTS FOR DISCUSSION	
1	REVIEW OF PREVIOUS MEETING HELD ON 25-9-2021	(2.30pm-2.35Pm)
2	DISCUSSION ON INITIATION OF NAAC ACTIVITIES	(2.35pm -3.15pm)
3.	DISCUSSION ON TEACHING LEARNING AND EVALUATION	(3.15pm -3.30pm)
4.	DISCUSSION ON CURRICULUM ACTIVITIES	(3.30pm-3.35pm)
5.	DISCUSSION ON RESEARCH CONSULTANCY AND EXTENSION	(3.35pm-3.50pm)
6	DISCUSSION ON SNA ACTIVITY	(3.50pm-4.10pm)
7.	DISCUSSION ON INTERNAL AND EXTERNAL AUDIT	(4.10pm-4.30pm)

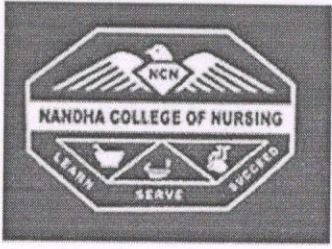
***Heads shall bring the following documents while coming for the meeting .**

- Details of NAAC Activities
- Class coordinator report
- Details Of Curriculum activities
- Details of Internal audit and External audit.


IQAC CHIEF CO-ORDINATOR


PRINCIPAL

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NANDHA COLLEGE OF NURSING
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	NANDHA COLLEGE OF NURSING ERODE-52 INTERNAL QUALITY ASSURANCE CELL	Ref.No. NCON/2022- 2023/IQAC
	MINUTES OF PRINCIPAL MEETING	Prepared by: Prof.R.Induhelen-IQAC Chief co-ordinator Issued by: Prof.R.Vasanthi,principal
Date:27-09-2022	Time.2.30pm-4.30pm	Venue : conference hall

PARTICIPANTS OF THE MEETING

NAME	DESIGNATION	NAME	DESIGNATION
Prof.R.Vasanthi	Professor cum principal	Dr,S.Arumugam	CEO
Prof.R.Induhelen	Professor cum vice principal	Mrs.R.Snega	Asst.Professor/CHN
Prof.A.Hamidhunniza	HOD/OBG	Mrs.Subha Jayanthi	Asst.Professor/MHN
Prof.V.Renuga	HOD/PN	Vinothini.P	IV B.Sc (N)
Prof.R.Anitha	Reader/MSN	Kaviya S	III B.Sc(N)
AssoProf.T.Mercy Dora	HOD/MHN	Divya Prasanna S	II M.Sc(N)
Mrs.S.Ramya	Asst.Professor/MSN	Kalaiyarasi g	I M.Sc(N)

MINUTES OF MEETING AND ACTION POINTS

Codes :A:Action

C:Comment

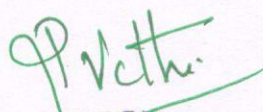
D:Decision

R:Recommendation

S.N O	CODE	DESCRIPTION AND DISCUSSION POINTS	PERSON RESPONSIBLE	DUE DATE
1.		Welcome Address And Review Of Previous Meeting <ul style="list-style-type: none"> Prof.R..vasanthi, principal welcomed all for the meeting Prof.R.Vasanthi,Principal and Prof.R.Induhelen, reviewed the previous meeting minutes 		
2.	D&A	DISCUSSION ON INITIATION OF NAAC ACTIVITIES <ul style="list-style-type: none"> Prof.R.vasanthi appreciated and gave suggestion to all incharges about completion of monthly reports consolidation Prof.R.Vasanthi insisted all faculties to Initiate NAAC activities . As a part of initiation of NAAC 	All File Incharges Prof.R.Induhelen	

		process, Prof.R.Vasanthi assigned new faculty to each existing criteria to look after the planning, executing and documentation activities related to the criteria .		
3.	A&R	<p>DISCUSSION ON TEACHING LEARNING & EVALUATION:</p> <ul style="list-style-type: none"> • Principal R.Vasanthi discussed with HODs the activities to improve quality of education as a part of quality enhancement the following decisions were made • Principal R.Vasanthi informed to conduct Motivational classes for students. • Principal R.Vasanthi insisted to regularly conduct staff development programme on NAAC process. 	All HODs	
4.	R&D	<p>DISCUSSION ON CURRICULUM ACTIVITIES</p> <ul style="list-style-type: none"> • Prof R.Vasanthi, discussed with the HOD of Medical Surgical Nursing Department Conducted Seminar on “World Health Day” • Prof R.vasanthi, discussed with the HOD of Child Health Nursing Department to Conducted the Workshop on “Simulation Based Paediatric Advanced Life Support” • Prof.R.vasanthi, instructed to HOD of Mental Health Nursing Department organized World Mental Health Day with the Theme of “Making Mental Health For All Global Priority” On 15.10.2022 • Prof.R.Vasanthi insisted to HOD of Community Health Nursing Department to Conduct School Health Programme, Well baby clinic, morbidity clinic during community posting at rural area. • Prof.R.vasanthi, instructed to Our Students are participated in State Level Conference on Nursing Scope: Emerging, Bridging and Expanding Professional roles and Strategies on 23.11.2022 at Revathi college of Nursing, Thirupur. 6 • Prof.R.Vasanthi instructed to HOD of Obstetrics and gynaecological Nursing to Conducted Mass Health Teaching about Postnatal Exercise, diet, hygiene, Immunization, breast feeding and family planning on 20.04.2023 in Postnatal Ward, Erode GH 	<p>Prof.R.Anitha</p> <p>Prof.V.Renuga</p> <p>Prof.Mercy Dora.B</p> <p>Prof.R.Induhelen</p> <p>Prof.A.Hamidhunniza</p>	<p>1 2.04.2023</p> <p>28.09.2022</p> <p>15.10.2022</p> <p>23.11.2022</p> <p>20.04.2023</p>

5.	D&A&R	<p>DISCUSSION ON SNA ACTIVITIES</p> <ul style="list-style-type: none"> Prof.R.Vasanthi discussed with SNA Incharge activities to be held and suggested the needed requirements respectively. 	Prof.V.Renuga	
6	C&A	<p>DISCUSSION ON RESEARCH CONSULTANCY AND EXTENSION AND DEVELOPMENT ACTIVITIES</p> <ul style="list-style-type: none"> Prof.R.Vasanthi recommended to conduct Collaborative research with other Departments also would be useful . 	Prof.R.Induhelen	
7	R&A	<p>DISCUSSION ON INTERNAL AND EXTERNAL ACADEMIC AUDITS.</p> <ul style="list-style-type: none"> Prof.R.Vasanthi instructed to Conduct of internal and external academic audits of accountability and transparency. All departments to promote quality, Creating and maintaining a system of feedback on stakeholders. To initiate the integration of new methods of teaching, learning and evaluation. o Promote the creation and maintenance of a learner-centric environment and adoption of participatory teaching and learning 	Prof.R.Induhelen	


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